

### STALL BOOKING FORM

|                             |                                                                                        |
|-----------------------------|----------------------------------------------------------------------------------------|
| <b>Title of Exhibition:</b> | <b>CREDAI Pune – 25th Pune Property Exhibition</b>                                     |
| <b>Venue:</b>               | <b>Agriculture College Ground, Behind E Square, Range Hills, University Road, Pune</b> |
| <b>Dates &amp; Time</b>     | <b>7<sup>th</sup> to 10<sup>th</sup> Jan., 2027 from 10:00 a.m. to 8:00 p.m.</b>       |

#### **I. Member Firm Details**

|                                 |  |
|---------------------------------|--|
| <b>Name of the Member Firm:</b> |  |
| <b>GSTIN:</b>                   |  |
| <b>PAN:</b>                     |  |

#### **II. Sister Firm Details (if payment is made through Sister Firm)**

If the stall booking amount is being paid through a Sister Firm, the Member Firm must provide following details for issue the E -tax Invoice

|                                |  |
|--------------------------------|--|
| <b>Name of the Sister Firm</b> |  |
| <b>GSTIN:</b>                  |  |
| <b>PAN:</b>                    |  |

### **III. Contact Person (for Exhibition Co-ordination)**

*(Please also provide details of your Sales/Marketing Head)*

|                     | <b>(1)</b> | <b>(2)</b> |
|---------------------|------------|------------|
| <b>Name:</b>        |            |            |
| <b>Designation:</b> |            |            |
| <b>Mobile No.:</b>  |            |            |
| <b>Email:</b>       |            |            |

### **IV. Contact Person of Purchase Head**

*(Only to be shared with Sponsors):*

|                     |  |
|---------------------|--|
| <b>Name:</b>        |  |
| <b>Designation:</b> |  |
| <b>Mobile No.:</b>  |  |
| <b>Email:</b>       |  |

*(Please provide details of the Contact Person responsible for the exhibition. The provided mobile number will be added to the WhatsApp group for exhibition updates.)*

### **V. Booking Details**

*(Please refer table from Broucher)*

|                              |  |
|------------------------------|--|
| <b>Stall Size:</b>           |  |
| <b>Total No. of Stalls:</b>  |  |
| <b>Stall Area (Sq. mtr):</b> |  |

### **VI. Payment Instructions:**

- 50% of the total stall cost must be paid at the time of booking, i.e., 7th October 2026.
- The remaining 50% must be paid through a post-dated cheque (PDC) dated 7th December 2026, which must be submitted along with the duly completed stall booking form.
- **Cancellation Policy:**

- ✓ 30+ days prior to event: 90% refund |
- ✓ Within 30 days of event: No refund |
- 2% TDS applicable on transactions.
- **Refundable Security Deposit:** A Separate Cheque/DD for amount of Rs. 35,000/- dtd. 7<sup>th</sup> Dec'26 to be submitted with booking form.
- Please issue all above cheques/DD in favour of "**CREDAI Pune Exhibition A/c**" OR you may RTGS to our account. Details given below.

| Particulars     | Details                          |
|-----------------|----------------------------------|
| Account Name    | CREDAI-Pune Exhibition A/c       |
| Type of Account | Current A/c                      |
| Bank Name       | HDFC Bank Ltd                    |
| MICR Code       | 411240008                        |
| Branch Name     | East Street, Camp, Pune – 411001 |
| IFSC Code       | HDFC0000148                      |
| Account No.     | 50200111635015                   |

#### Tax Details:

**PAN No.: AAATP6190J | GST No.: 27AAATP6190J1Z6 | TAN No.: PNEP12320A**

#### **VII. Additional Power Supply Requirement (if applicable)**

- As per the standard rules, 1 KW power supply per 16 sq. mtr. of stall area is included in the stall cost.
- Additional power supply, if required, will be provided on a chargeable basis.  
**Charges for additional power Rs. 4500/- + GST per KW for all 4 days.**

| Contact Person       | Mobile No  |
|----------------------|------------|
| Mr. Santosh Takbhate | 8956345134 |
|                      |            |

- Exhibitors should communicate their additional power requirement directly to CREDAI Pune on email id – [expo.credaipune@gmail.com](mailto:expo.credaipune@gmail.com) before **15<sup>th</sup> Dec'26**.and make the payment towards additional power before **24<sup>th</sup> Dec**. For any assistance please contact above mentioned numbers.
- Final power load will be verified by the vendor, and the applicable charges will be communicated accordingly.

## EXHIBITOR TERMS & CONDITIONS, RULES & REGULATIONS

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <p><b>Approval and Compliance</b></p> <ul style="list-style-type: none"><li>● <b>Scheme Display:</b> Exhibitors are allowed to display only those projects, schemes, or offerings that have been approved by the organizers.</li><li>● <b>MahaRERA Registration:</b> All projects or schemes on display must be duly registered with the Maharashtra Real Estate Regulatory Authority (MahaRERA). Exhibitors are required to provide valid MahaRERA registration numbers for all schemes or projects displayed at the exhibition.</li><li>● <b>Violation of Terms:</b> The organizers reserve the right to take immediate action if any exhibitor is found to be violating these compliance conditions. Such actions may include shutting down the exhibitor's stall without prior notice and forfeiting the total amount paid towards participation.</li></ul>                 |
| 2 | <p><b>Membership and Payment</b></p> <ul style="list-style-type: none"><li>● <b>CREDAI Membership:</b> It is mandatory for all Exhibitors to have a valid and renewed membership with CREDAI-Pune for the financial year 2026-2027. Exhibitors without an active membership will not be allowed to participate.</li><li>● <b>Full Payment Requirement:</b> Exhibitors must ensure full payment of all participation fees before the event. Participation is confirmed only after the receipt of full payment.</li><li>● <b>Cancellation policy:</b> If a Developer cancels the stall on or before 30 days prior to the exhibition, 90% of the amount paid will be refunded and 10% will be retained as administrative charges. If the stall is cancelled within 30 days of the exhibition, no refund will be applicable and the entire amount paid will be forfeited.</li></ul> |
| 3 | <p><b>Exhibition Logistics</b></p> <ul style="list-style-type: none"><li>● <b>Organizer's Authority:</b> The organizers hold the right to make changes to the exhibition layout, dates, timings, or venue in case of any unforeseen or unavoidable circumstances. These changes will be communicated to all exhibitors in advance wherever possible.</li><li>● <b>Exhibition Timings:</b> The exhibition will operate daily from 10:00 a.m. to 8:00 p.m. during the event period. All exhibitors must ensure their stalls are operational during these hours.</li><li>● <b>Mistakes and Omissions:</b> While every effort will be made to ensure the accuracy of layouts and plans, the organizers shall reserve the rights for any changes in layouts to the stall positioning or layout after finalization.</li></ul>                                                         |
| 4 | <p><b>Damage and Liability</b></p> <ul style="list-style-type: none"><li>● <b>Exhibitor's Responsibility:</b> Exhibitors are solely responsible for any damage caused to the exhibition venue, including but not limited to walls, floors,</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

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|   | <p>structures, or equipment. Any damage caused will be charged to the exhibitor.</p> <ul style="list-style-type: none"> <li>● <b>Goods Protection:</b> Exhibitors must take measures to safeguard their goods, materials, and display items. The organizers will not be liable for any loss, damage, or theft of items at the exhibitor's stall or at the exhibition premises, whether due to external factors or otherwise.</li> <li>● <b>Insurance:</b> Exhibitors are encouraged to take out appropriate insurance policies to cover any potential risks related to their participation in the event.</li> </ul>                                                                                                                           |
| 5 | <p><b>Conduct and Behaviour</b></p> <ul style="list-style-type: none"> <li>● <b>Code of Conduct:</b> All exhibitors and their representatives must adhere to a professional code of conduct. This includes behaving respectfully with visitors, other exhibitors, and event staff. Any inappropriate or disruptive behaviour will lead to immediate action.</li> <li>● <b>Organizer's Right to Remove:</b> The organizers reserve the right to remove any exhibitor, representative, or individual who fails to comply with the event's conduct guidelines or exhibits behaviour that disrupts the event.</li> </ul>                                                                                                                          |
| 6 | <p><b>Business Operations</b></p> <ul style="list-style-type: none"> <li>● <b>Restricted to Assigned Stall:</b> All business activities, promotions, and negotiations must be conducted from the exhibitor's assigned stall. No business transactions are allowed outside of the assigned stall area.</li> <li>● <b>Canvassing and Solicitation:</b> Exhibitors are prohibited from canvassing or soliciting business in aisles, walkways, or any other common areas of the exhibition venue.</li> <li>● <b>Clearance of Aisles:</b> Aisles, walkways, and open spaces within the venue must be kept free from obstructions. Exhibitors are not permitted to place any promotional materials, stands, or personnel in these areas.</li> </ul> |
| 7 | <p><b>Stall Usage</b></p> <ul style="list-style-type: none"> <li>● <b>No Subletting:</b> Subletting or sharing stall space with other entities, companies, or individuals without the prior written consent of the organizers is strictly prohibited.</li> <li>● <b>Compliance with Rules:</b> Exhibitors must comply with all rules and regulations established by the organizers. Any breach of these rules may result in penalties or disqualification from the event.</li> </ul>                                                                                                                                                                                                                                                          |
| 8 | <p><b>Venue Regulations</b></p> <ul style="list-style-type: none"> <li>● <b>Stall Setup Deadline:</b> Stall erection, decoration and setup must be completed by 07:00 a.m. on 7th January 2027. No work will be allowed after this time to ensure the venue is ready for the exhibition opening. Failure to meet this deadline may result in penalties or restrictions imposed by the organizers.</li> </ul>                                                                                                                                                                                                                                                                                                                                  |

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|      | <ul style="list-style-type: none"> <li>● <b>Contractor Submission:</b> Exhibitors must submit the details of their stall contractor by 15<sup>th</sup> December 2026. This submission must be in the format provided by the organizers. A deposit for Contractors of stalls shall be paid.</li> <li>● <b>Power Requirements:</b> Additional power supply is available for the same exhibition; the extra charges will be communicated separately and must be requested in advance using the prescribed format (see Section VI above), by the specified deadline.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9    | <b>STALL RULES &amp; REGULATIONS (For All Participants / Vendors / Developers)</b> <ul style="list-style-type: none"> <li>● <b>Stall Possession: 4th Jan 2027   12:00 PM onwards</b></li> <li>● <b>Work Completion: 6th Jan 2027   11:30 PM (Sharp) No extensions will be permitted.</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| i.   | <b>Stall Structure &amp; Design:</b> <ul style="list-style-type: none"> <li>● The maximum permitted stall height is <b>12'4" inclusive of the platform.</b></li> <li>● No logo, fascia, branding, or any material is allowed above the approved height. Any violation will result in forcible removal/cutting at the venue.</li> <li>● Pop-ups, signage, or displays outside the allotted stall area are strictly prohibited.</li> <li>● Standees, brochure stands, reception tables, chairs, or any items are not permitted outside the stall boundary.</li> <li>● If the stall is visible from outside walls, plain new white flex masking is mandatory and must be completed on or before 7 A.M. on 7<sup>th</sup> January.</li> <li>● Hanging or fixing of any material or support from the German hanger structure is strictly prohibited.</li> <li>● In case of unsafe or improper stall support, the organizers reserve the right to remove the stall or stop further work.</li> </ul> |
| ii.  | <b>Power &amp; Electrical:</b> <ul style="list-style-type: none"> <li>● Please use the Earth Leakage Circuit Breakers (ELCBs) <b>can and should be used for lighting circuits</b> to provide essential protection against electric shocks and fire hazards</li> <li>● If additional power is not purchased in advance, no requests or arguments regarding power supply will be entertained at the venue.</li> <li>● Power supply may be temporarily interrupted during generator changeover.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| iii. | <b>Construction Restrictions:</b> <ul style="list-style-type: none"> <li>● Iron fabrication work is not allowed inside the hall or stalls.</li> <li>● Spray painting is strictly prohibited inside the hall or stalls.</li> <li>● No wood cutting or wooden flooring work is permitted on 6<sup>th</sup> January after 12.00 noon.</li> <li>● Construction materials must not be kept in passage areas at any time.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| iv.  | <b>Music &amp; Audio:</b> <ul style="list-style-type: none"> <li>● TV audio, sound systems, or LED speakers must be maintained at a low volume, ensuring no disturbance to neighboring stalls</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| v.   | <b>Sales Team Conduct:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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|       | <ul style="list-style-type: none"> <li>Sales teams must not stand in front of or block other stalls for discussions or interactions.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| vi.   | <ul style="list-style-type: none"> <li><b>Work Timelines &amp; Hall Access:</b></li> <li>All stall construction work must be completed by 7 A.M. on 7<sup>th</sup> January. <ul style="list-style-type: none"> <li>No work will be allowed after this time.</li> <li>Non-compliance will lead to forfeiture of stall deposit, strictly enforced by CREDAI.</li> </ul> </li> <li>Passage carpeting will commence after 6:00 PM on 6<sup>th</sup> January. <ul style="list-style-type: none"> <li>No work or material movement will be allowed in passage areas thereafter.</li> </ul> </li> <li>On 6<sup>th</sup> January at 11:30 PM, all stall makers must vacate the premises. <ul style="list-style-type: none"> <li>No work will be permitted inside the hall after this time.</li> <li>Stall cleaning must be completed before vacating.</li> </ul> </li> <li>Sales teams are permitted inside the expo hall after <b>1:00 PM on 7<sup>th</sup> January 2027.</b></li> <li>Brochures, stationery, and water bottles may be placed inside the expo hall after <b>1:00 PM on 7<sup>th</sup> January 2027.</b></li> <li><b>Expo hall lights and air-conditioning will be operational from 1:00 PM on 7th January 2027.</b></li> </ul> |
| vii.  | <p><b>Stall Dismantling Rules:</b></p> <ul style="list-style-type: none"> <li>On 10th January, dismantling is not allowed before 10:00 PM. <ul style="list-style-type: none"> <li>Dismantling may begin only after passage carpet removal.</li> </ul> </li> <li>By 11th January evening, all stalls must be completely cleared from the venue.</li> <li>If any stall maker leaves garbage, waste, or décor material inside or outside the venue, the stall deposit will not be refunded.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| viii. | <ul style="list-style-type: none"> <li><b>All participants are requested to strictly adhere to the above rules to ensure smooth and safe conduct of the exhibition.</b></li> <li><b>The Refundable Security Deposit will be forfeited in case of any violation of the above rules.</b></li> <li><b>Management's decision will be final and binding.</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 10    | <p><b>Legal Matters</b></p> <ul style="list-style-type: none"> <li>● <b>Organizer's Final Authority:</b> The decisions made by the organizers regarding any aspect of the exhibition shall be considered final and binding on all exhibitors.</li> <li>● <b>Jurisdiction:</b> Any legal disputes or matters arising in connection with the exhibition will be subject to the jurisdiction of Pune, India. Exhibitors agree to resolve any disputes in accordance with the laws of India.</li> <li>● <b>CREDAI - Arbitration Committee:</b> In the event of any dispute between the exhibitors and the organizers, or among exhibitors themselves, the matter shall first be referred to the CREDAI Arbitration Committee. The</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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|  | Committee's decision shall be final and binding on all parties. Legal recourse may be sought only after the arbitration process has been duly completed. |
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Signature

(Name of the partner / director)

**Company Seal and Stamp with Authorized Signature**

**N.B.: Any Exhibitor found violating any of the above terms and conditions, the organizers will have the right(s) to seize and close the Exhibitor's stand immediately and forfeit the amount paid towards the Exhibition stand.**